United Nations ST/IC/2011/7

Secretariat

21 March 2011

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: Designation of non-family missions and duty stations for purposes of the rest and recuperation scheme

1. In accordance with administrative instruction ST/AI/2010/9, on rest and recuperation, and following consultations with the Department of Field Support, the Office for the Coordination of Humanitarian Affairs and other Secretariat entities, the present circular is issued to inform staff members that the following are non-family missions and rest and recuperation designated duty stations:

Non-family missions

BINUB (Burundi)

BINUCA (Central African Republic)

MINURCAT (Chad)

MINURSO (Western Sahara)

MINUSTAH (Hai)

MONUSCO (Democratic Republic of the Congo)

UNAMA (Afghanistan)

UNAMI (Iraq)

UNIFIL (Lebanon)

UNIPSIL (Sierra Leone)

UNMIK (Kosovo)

UNMIL (Liberia)

UNMIN (Nepal)

UNMIS and UNAMID (Sudan)

* Expiration date of the present information circular: 30 June 2011.

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UNMIT (Timor-Leste)

UNOCI (Côte d'Ivoire)

UNOGBIS (Guinea-Bissau)

UNRCCA (Turkmenistan)

UNSCO (Gaza City and Ramallah)

Designated duty stations

Chad (Koukou Angarana)

Ethiopia (Awasa, Oromia Region; Gode, Kebredahar and Jijiga, Somali Region)

Guinea (Conakry, Kissidougou and Nzérékoré)

Indonesia (Banda Aceh and entire Aceh province)

Kyrgyzstan (Osh)

Niger (Agadez, Diffa, Maradi, Tahoua and Zinder)

Pakistan (entire country)

Papua New Guinea (entire country)

Philippines (Cotabato City)

Russian Federation (Nazran and Vladikavkaz)

Somalia (entire country)

Sri Lanka (Amparai, Batticaloa, Jaffna, Kilinochchi, Mannar Island, Mullaittivu, Trincomalee and Vavuniya)

Uganda (Adjumani, Arua, Entebbe, Gulu, Hoima, Kitgum, Lira, Mbarara, Moroto, Moyo, Pader and Soroti)

Yemen (Harad and Sana'a)

2. The list of duty stations set out in paragraph 1 may be amended in the event of significant changes in the mission or location environment during the course of the year.

United Nations ST/IC/2011/8

Secretariat

28 March 2011

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Education grant and special education grant for disabled children**

1. The purpose of the present circular is to advise staff members of the decision of the General Assembly, in its resolution 65/248, to approve increases in:

(a) The level of maximum admissible expenses and maximum reimbursement levels in the following 11 countries/currency areas: Austria (euro), Denmark (euro), France (euro), Germany (euro), Italy (euro), the Netherlands (euro), Spain (euro), Switzerland (Swiss franc), the United Kingdom of Great Britain and Northern Ireland (pound sterling), United States dollar in the United States of America, and United States dollar area outside the United States of America;

(b) The flat sum for boarding costs applicable for staff at designated duty stations under the education grant system except for Ireland and Japan.

2. The General Assembly decided also that:

(a) The maximum admissible expenses and the maximum education grant for Belgium, Ireland, Japan and Sweden should remain at the current levels;

(b) The special measures for China, Hungary, Indonesia, Romania and the Russian Federation as well as for the eight specific schools in France listed in footnote (a) of the annex to the present circular should be maintained. These measures allow organizations to reimburse 75 per cent of actual expenses up to and not exceeding the maximum expenditure level in force for the United States dollar in the United States of America;

(c) The special measures for Bulgaria should be discontinued.

3. The present circular supersedes information circulars ST/IC/2009/13 of 19 February 2009 and ST/IC/2009/13/Corr.1 of 28 May 2009.

4. The revised amounts reflected in the table are effective as from the school year in progress on 1 January 2011.

* The present circular will be in effect until further notice.

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Annex

Education grant entitlements applicable in cases where educational expenses are incurred in currencies stated below

(Effective as from the school year in progress on 1 January 2011)

Currency	(1) Maximum amount admissible educational expenses and maximum grant for disabled children	(2) Maximum education grant	(3) Normal flat rate when boarding not provided	(4) Additional flat rate for boarding (at designated duty stations)	(5) Maximum grant for staff members serving at designated duty stations	(6) Calculation for maximum admissible educational expenses (attendance only)
Euro						
Austria	17 555	13 166	3 776	5 664	18 830	12 520
Belgium	15 458	11 593	3 518	5 277	16 870	10 767
France[a]	10 981	8 236	3 052	4 578	12 814	6 912
Germany	19 563	14 672	4 221	6 332	21 004	13 935
Ireland	17 045	12 784	3 112	4 668	17 452	12 896
Italy	20 830	15 623	3 147	4 721	20 344	16 634
Luxembourg	15 458	11 593	3 518	5 277	16 870	10 767
Monaco	10 981	8 236	3 052	4 578	12 814	6 912
Netherlands	17 512	13 134	3 875	5 813	18 947	12 345
Spain	16 653	12 490	3 162	4 743	17 233	12 437
Danish krone	113 554	85 166	27 242	40 863	126 029	77 231
Japanese yen	2 324 131	1 743 098	607 703	911 555	2 654 653	1 513 860
Swedish krona	157 950	118 462	26 034	39 051	157 513	123 238
Swiss franc	31 911	23 933	5 540	8 310	32 243	24 524
Pound sterling	24 941	18 706	3 690	5 535	24 241	20 021
United States dollar (in the United States of America)[b]	43 006	32 255	6 083	9 125	41 380	34 895
United States dollar (outside the United States of America)[c]	20 663	15 497	3 746	5 619	21 116	15 668

[a] Except for the following schools, where the United States dollar (in the United States of America) level will be applied: American School of Paris, American University of Paris, British School of Paris, European Management School of Lyon, International School of Paris, Marymount School of Paris, École Active Bilingue Victor Hugo and École Active Bilingue Jeannine Manuel.

[b] Also applies, as a special measure, for China, Hungary, Indonesia, Romania and the Russian Federation.

[c] Includes Norway and Finland, which will no longer be tracked as a separate zone.